

Clayton State CAR Project Information Opportunity Identification Survey & Activity Assessment

Revised 5/9/18



CAR Project Information

Please follow [this link](#) to view an overview of the CAR project.

Opportunity Identification Survey

Target Audience: Huron is working with Clayton State to identify a subset of managers and above, general administrative staff, faculty with administrative duties, and student leaders.

Dates and Deadlines	
05/21/2018	Opportunity Identification Survey Open
06/01/2018	Opportunity Identification Survey Submission Deadline (midnight)

Activity Assessment

Target Audience: Huron is working with Clayton State to ensure that this assessment be taken by individuals with administrative duties in scope of the CAR project. Positions with primarily teaching/research roles or with little administrative duty will be excluded from this assessment.

Dates and Deadlines	
05/21/2018	Activity Assessment Open
06/01/2018	Activity Assessment Submission Deadline (midnight)
06/06/2018	Supervisor Review Open
06/15/2018	Supervisor Submission Deadline (midnight)

On-Campus Interviews and Focus Groups

Target Audience: Huron has worked with Clayton State leadership to identify individuals and groups to interview. Both the activity assessment and opportunity activity survey will inform the potential list of interviewees.

Dates and Deadlines	
6/7/18	Huron Meeting with Cabinet
06/11/18	Interviews and Focus Groups Begin
06/22/18	Interviews and Focus Groups End

Contact Information

On-Campus Contacts:
<i>For any questions relating to survey coordination or localized campus questions, please reach out to the following contacts:</i>
<ul style="list-style-type: none">• General - Jim Flowers – jimflowers@clayton.edu• Data – Narem Reddy – naremreddy@clayton.edu• HR – Rodney Byrd – rodneybyrd@clayton.edu• Local Project Email: CLSU-CAR@clayton.edu
CAR Project Contact (System Office):
<i>If you experience any technical difficulties or have questions about the CAR project, please contact the project team using the email address below. For any assistance related to the general project or the surveys, please reference the frequently asked questions below.</i>
<ul style="list-style-type: none">• Project Email: USG-CAR@USG.edu• CAR Project Frequently Asked Questions (FAQ)